

**Minutes of the Falkland Surgery Patient Participation Group Committee meeting held
on Monday, 13th January, 2025**

Present: Adrian Barker, (Chair)
Peter Davies (Vice-Chair & Secretary)
Mark Betkowski (Practice Manager)
Terry Harrison
John Curtis
Phil Barnet

Apologies:
Bettine Bly
Martyn Rees
Bob Hills

	Action
<p>1. <u>Minutes of the last meeting and matters arising</u></p> <p>The minutes of the meeting held on 16th September, 2024 were agreed as a correct record.</p>	
<p>2. <u>Financial Report</u></p> <p>AB read out the report (see Appendix A) in the absence of the Treasurer. The most important item being the bank balance which stands at approximately £800.</p> <p>A more detailed report from BB can be found in Appendix A</p>	
<p>3. <u>Patient Feedback</u></p> <p>Adrian B stated that there was not much to report in the way of feedback other than that the surgery continues to received favourable reports. The Surgery Friends and Family site states a 94% satisfaction.</p>	
<p>4. <u>Digital Initiative</u></p> <p>AB informed the meeting that unfortunately Martyn is resigning from the Committee. Nevertheless we will proceed in trying to promote the benefits of using technology to communicate with the surgery. It was</p>	

<p>agreed that MB would provide some hands-on training to AB, PD, TH, and JC so that they in turn could pass this on to interested patients.</p>	
<p>5. <u>Surgery Update</u></p> <p>MB informed the meeting that the surgery is now fully staffed and that they are recruiting an additional GP. Although still awaiting confirmation of future budget the surgery is currently in a “good place”.</p>	
<p>6. <u>Patient Panel</u></p> <p>AB advised that other than his having stepped down as Chair there was nothing of note to report.</p>	
<p>7. <u>NAPP</u></p> <p>The meeting was informed that the annual subscription to NAPP had been increased to £80. Although this is a large increase in terms of percentage it is the first increase for some time and the meeting agreed that we should continue with the subscription.</p>	
<p>8. <u>Future Appointments to the PPG</u></p> <p>It was agreed that it would be beneficial to try to expand membership of the PPG to a wider demographic, in particular to a younger age group. It was suggested that a presentation could be given to schools, colleges, Round Table etc., and that a video presentation could run on the display screens in the surgery waiting room. AB and PD to work on this.</p> <p>9. <u>AOB</u></p> <p>Nothing to report</p> <p>10. <u>Dates of Future Meetings</u></p> <p>Provisional dates for future meetings are 14th April, 16th June and 15th September.</p>	<p>AB / PD</p>