

An independent group of patients working in partnership with the surgery for the benefit of its patients

Minutes of the Falkland Surgery Patient Participation Group AGM held on Wednesday, 22nd October, 2025

	Action
<p>1. <u>Welcome</u></p> <p>The Chairman, Adrian Barker welcomed everyone to the meeting. He noted that Bob Hills was stepping down and thanked him for all his contributions over many years, including setting up the PPG website. He welcomed Lisa Bird as a new member of the committee.</p> <p>He introduced the committee members and thanked them for their efforts over the past year.</p>	
<p>2. <u>Minutes of the last meeting and matters arising</u></p> <p>The minutes of the meeting held on 18th November, 2024, were agreed as a correct record. Proposed by PLD and seconded by TH.</p>	
<p>3. <u>Chair’s Report</u></p> <p>The Chairman said that as he was intending to stand down (but remain on the committee) he would use the opportunity of the Chair’s Report to reflect on his time in that role. (Please see separate document for fuller details).</p> <p>He started by giving a brief outline of the achievements of the PPG since he assumed office in 2018. These included: growing the membership from 10 to 244; the creation of a web site; responding to surgery requests for assistance; presence at local events and keeping the membership informed of developments at Falkland Surgery.</p> <p>He then set out how he hoped the PPG would develop in future: continued growth of the membership; collection of useful feedback for the surgery; further development of the web site and more scope for volunteers to assist the surgery.</p> <p>The Chairman concluded by thanking the Committee, the surgery team, for their work day in and day out, but also supporting this Open Evenings, and especially Mark who has attended them all as well as all PPG meetings. Finally, he thanked all the members of the PPG and attendees at this evening’s meeting for their continued support.</p>	

<p>4. <u>Treasurer's Report</u></p> <p>The Treasurer produced a detailed financial report (see attachment) and stated that at the end of the year the PPG had a healthy bank balance of £785.95</p>	
<p>5. <u>Election of Committee and Officers</u></p> <p>At this point the Committee stood down and since all members were happy to re-stand it was proposed that they be re-elected <i>en bloc</i>, this was proposed by Adrian Edwards and seconded by Terry Harrison. There being no objections the motion was passed unanimously.</p> <p>AB informed the meeting that there are vacancies on the Committee for both permanent and <i>ad hoc</i> members should anyone be interested. PLD informed the meeting that new Committee members were desperately needed in order to ensure the continuation of the PPG.</p>	
<p>6. <u>Presentation by Dr. Leigh Williams and Dr. Ruth Lambert</u></p> <p>There followed an interesting presentation (see separate note for further details) on the various aspects of first aid, the vital importance of CPR and its implementation, and the use of defib machines which are proving to be major life savers in the Community. Dr. Lambert introduced the mnemonic DR ABC:</p> <p>Danger – to oneself first and foremost Response – is the patient conscious Airway – tilt the patient's head back slightly to open up an airway Breathing – check for signs of breathing Circulation – check for signs of movement and try to control any bleeding.</p>	
<p>7. <u>Surgery Update by Mark Betkowski</u></p> <p>Since the presentations continued for longer than anticipated and there was nothing of great significance to report it was decided to defer this item.</p>	
<p>After a short question and answer session the meeting terminated at 21.00.</p>	